CCB HANDBOOK Expedited Registration

While you are allowed to start a CCB proceeding with only an application to register your copyright, the CCB may pause the proceedings at its discretion if your application is still pending. Expedited registration, which allows for a quick resolution of your application for copyright registration, is available if the CCB pauses your proceeding or at any time once your proceeding enters the **active phase**. This optional procedure is available only for infringement claimants and counterclaimants in the CCB who meet specific requirements.

Chapter at a Glance

- Are You Eligible for Expedited Registration?
- Requesting Expedited Registration
- Review of Expedited Registration Request
- Registration Standards

Why You Need This Information

The CCB can pause a proceeding involving a work that has a pending application for copyright registration. There are two circumstances where you can request that your copyright registration application be considered more quickly through expedited registration, as discussed below.

Quick Summary of Expedited Registration

• To file an infringement claim or counterclaim, you must have a copyright registration number or application pending with the Copyright Office.

There are two situations when you can request expedited

WHERE YOU ARE IN A CCB PROCEEDING:

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- 1. Filing a Claim
- 2. Compliance Review
- 3. Service
- 4. Opt-Out Period
- 5. Proceeding Becomes Active
- 6. Response
- 7. Discovery
- 8. Settlement
- 9. Written Testimony
- 10. Determination
- 11. Post-Determination
- registration: (1) during the active phase of a proceeding and (2) if the CCB places your proceeding on hold and gives you permission to request expedited registration.
- You can request expedited registration and pay the necessary fee through eCCB.

• If your request to have your application examined on an expedited basis is granted, the Copyright Office will make every attempt to examine your application within ten business days after the CCB delivers the request to the Registration Program.

Overview

The CCB's expedited registration procedure is specifically designed to allow an eligible application for copyright registration to be examined more quickly.

How did you get here?

You filed an infringement claim or counterclaim before the CCB. It involves a work that wasn't yet registered, so before filing the claim with the CCB you applied for a copyright registration and your application is still pending. The proceedings can move forward while the application is pending. However, the CCB may pause the proceeding until a registration decision is made and if a proceeding is paused for more than a year, it may be dismissed. If the CCB pauses your proceeding before the active phase and gives you permission, or at any time once you're in the active phase, you can request that your application be considered more quickly through an *expedited registration*.

Are You Eligible for Expedited Registration?

You can request expedited registration if:

- you've brought an infringement claim or counterclaim before the CCB,
- your application for copyright registration is pending, and
- your proceeding
 - a. is in the active phase, or
 - **b.** has been paused, and the CCB has given you permission to request an expedited registration.

Should You Request Expedited Registration?

Expedited registration is optional and requires an additional \$50 fee. You should consider the Copyright Office's <u>registration processing times</u> before requesting expedited registration as it is possible that your copyright application will be ruled on shortly without expedited registration. However, the average nonexpedited processing time does not guarantee that any specific application will be reviewed within that time.

What Happens Next?

If you satisfy the requirements listed above, you can request expedited registration through eCCB. The Copyright Office's Registration Program will attempt to complete its examination within ten business days after it receives an approved request. As explained below, the Copyright Office can deny your expedited registration request for specific reasons. If your request to expedite is denied, you'll be

notified, and your application will continue to be considered under normal procedures. For more information about registering your work under normal procedures, please visit the <u>Registration</u> page.

Requesting Expedited Registration

If you meet the eligibility criteria above, you can request expedited registration through eCCB, **not** the Copyright Office's electronic registration system.

Fee for Expedited Registration

There is a \$50 fee for expedited registration. This fee is in addition to the usual filing fee that you will have paid when you submitted your application for copyright registration. You must submit the required fee through eCCB. **You may not use a Copyright Office deposit account to make payments for expedited registration.** The expedited registration fee is paid per application, not per work. For example, if your case before the CCB involves a group registration application, your one expedited registration fee covers all the works on the application.

Review of Expedited Registration

The Copyright Office will review each request for expedited registration. If the request to have your application examined on an expedited basis is granted, the Office will make every attempt to examine your application within ten business days after notice of the request was delivered to the Registration Program.

Your request for expedited registration may be denied, however, if:

- you have failed to pay the required fee, or
- the Copyright Office determines that expedited registration would be unduly burdensome or too difficult based on the Office's workload or budget at the time the request is made.

If a request to review your application on an expedited basis is denied, the Office will notify you and the copyright application will be examined under normal procedures.

Registration Standards

The Copyright Office will apply the <u>same practices and procedures</u> when examining a copyright registration regardless of whether it does so on an expedited or regular basis.

Glossary

- **Active Phase:** When the respondent has not opted out, the portion of the proceeding starting from the end of the sixty-day opt-out period and continuing until the CCB's final determination of your case.
- **eCCB:** The CCB's electronic filing and case management system.